



**HEADQUARTERS, COAST GUARD REGION (WEST)**  
**Worli Sea Face P.O., Worli Colony, Mumbai – 400 030**

**RECRUITMENT OF VARIOUS CIVILIAN POSTS ON DIRECT RECRUITMENT BASIS**

Date of advertisement published in the Employment News	05 – 11 Oct 24
Last date of receipt of applications	19 Nov 24

1. Indian Coast Guard invites applications in the prescribed format as given at **Annexure-I** from eligible Indian citizens for filling up the following vacancies by Direct Recruitment :-

I. **Engine Driver:** General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 4 (Rs. 25,500-81,100/-).

(a) **Vacancies:** (Total – 04, subject to change)

Ser	Category	No. of Vacancy
(i)	UR	02
(ii)	ST	01
(iii)	EWS	01

(b) **Eligibility Criteria:**

**Educational Qualification:**

Essential: Matriculation from a recognized Board or equivalent and Certificate of competency as Engine Driver from re-cognized Government. institute or equivalent.

**Experience:**

Desirable: Two years service as Sarang on a vessel of over four hundred Boat Horse power.

(c) **Age Limit and Relaxations:**

(i) 18 to 30 years (relaxable for Government servants upto age of 40 years in accordance with the instructions/ orders issued by Central Government from time to time).

(ii) Relaxable by five years for SC/ST candidates against reserved vacancies.

II. **Sarang Lascar:** General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 4 (Rs. 25,500-81,100/-).

(a) **Vacancies** : (Total – 01, Subject to change)

Ser	Category	No. of Vacancy
(i)	EWS	01

(b) **Eligibility Criteria:**

**Educational Qualification:** Matriculation pass from a Board or equivalent.

**Essential** : Certificate of competency as Sarang from a Government recognized Institute or equivalent.

**Experience :**

**Desirable:** Two years experience as Sarang in-Charge of a vessel of twenty Horse power.

(c) **Age Limit and Relaxations :**

18 to 30 years (relaxable for Government servants upto 40 years in accordance with the instructions/ orders issued by Central Government from time to time).

III. **Lascar** : General Central Service, Group 'C', Non-Gazetted, Non-ministerial, Pay Level 1 (Rs. 18,000-56,900)

(a) **Vacancies:** (Total – 07, Subject to change)

Ser	Category	No. of Vacancy
(i)	OBC	02
(ii)	UR	03
(iii)	EWS	01
(iv)	ST	01

(b) **Eligibility Criteria:**

**Educational Qualification:** Matriculation pass or its equivalent from recognized boards.

**Experience:** Three years experience in service on Boat.

(c) **Age Limit and Relaxations :**

(i) 18 to 30 years (relaxable for Government servants, Schedule Caste, Schedule Tribes and Other Backward Class candidates as per Government instructions issued from time to time).

(ii) Relaxable by three years for OBC (Non Creamy Layer) and five years for SC/ST candidates against reserved vacancies.

IV. **Fire Engine Driver** : General Central Service, Group 'C', Non-Gazetted, Non- Ministerial in Pay Level-3 (Rs. 21,700-69,100)

(a) **Vacancies:** (Total – 01, Subject to change)

Ser	Category	No. of Vacancy
(i)	EWS	01

(b) **Eligibility Criteria:**

**Educational Qualification:**

Essential:

(i) Matriculation pass from a recognized Board or equivalent.

(ii) Possessing heavy vehicle driving license with three years experience of driving heavy vehicles in any of private or Government Organisation / Institute.

**Experience :****Desirable:**

(i) Experience with the use, maintenance and operation of different types of Fire Fighting equipment and appliances and

(ii) Experience of working in a regular civil or Defence Fire Brigade as Fireman.

**(c) Age Limit and Relaxations :**

18 to 30 years (relaxable for the Govt. servants upto age of 40 years in accordance with the instructions/ orders issued by Central Government from time to time).

V. **Fireman** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial, Pay Level 2 (Rs. 19,900-63,200)

**(a) Vacancies: (Total – 04, Subject to change)**

Ser	Category	No. of Vacancy
(i)	UR	02
(ii)	OBC	02

**(b) Eligibility Criteria:****Educational Qualification:****Essential:**

(i) Matriculation pass from a recognized boards or equivalent.

(ii) Should be physically fit and capable of performing strenuous duties.

**(c) Age Limit and Relaxations :**

(i) 18 to 27 years (relaxable for Government servants upto age of 40 years in accordance with the instructions/ orders issued by Central Government from time to time).

(ii) Relaxable by three years for OBC (Non Creamy Layer) candidates against reserved vacancies.

VI. **Civilian Motor Transport Driver (Ordinary Grade)** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 2 (Rs. 19,900-63,200)

(a) **Vacancies:** (Total – 10, Subject to change)

Ser	Category	No. of Vacancy
(i)	SC	01
(ii)	ST	01
(iii)	OBC	02
(iv)	UR	04
(v)	EWS	02

(b) **Eligibility Criteria:**

**Educational Qualification:**

Essential:

- (i) 10<sup>th</sup> standard pass.
- (ii) Must possess valid driving licence for both heavy and light motor vehicles.
- (iii) Knowledge of motor mechanism (should be able to remove minor defects in vehicles).

**Experience:** Should have at least Two years experience in driving motor vehicles.

(c) **Age Limit and Relaxations :**

- (i) 18 to 27 years (relaxable for Government servants, Schedule Caste, Schedule Tribes and Other Backward Class candidates as per Government instructions issued from time to time).
- (ii) Relaxable by three years for OBC (Non Creamy Layer) and five years for SC/ST candidates against reserved vacancies.

VII. **MTS (Peon)** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial, Pay Level 1 (Rs. 18,000-56,900)

(a) **Vacancies:** (Total – 01, Subject to change)

Ser	Category	No. of Vacancy
(i)	EWS	01

(b) **Eligibility Criteria:**

**Educational Qualification:** Matriculation or equivalent pass.

**Experience:** Two years experience as office attendant.

(c) **Age Limit and Relaxations :**

18 to 27 years (relaxable for Government servants upto age of 40 years in accordance with the instructions/ orders issued by Central Government from time to time).

VIII. **MTS (Chowkidar)** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial, Pay Level 1 (Rs. 18,000-56,900)

(a) **Vacancies:** (Total – 02, Subject to change)

Ser	Category	No. of Vacancy
(i)	EWS	01
(ii)	UR	01

(b) **Eligibility Criteria:**

**Educational Qualification:** Matriculation or equivalent pass.

**Experience:** Two years experience as Chowkidar in any recognized institution or organization.

(c) **Age Limit and Relaxations :**

18 to 27 years (relaxable for Government servants upto age in of 40 years in accordance with the instructions/ orders issued by Central Government from time to time).

IX. **MT Fitter** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 2 (Rs. 19,900-63,200)

(a) **Vacancies:** (Total – 02, Subject to change)

Ser	Category	No. of Vacancy
(i)	EWS	01
(ii)	OBC	01

(b) **Eligibility Criteria:**

**Educational Qualification:** Matriculation pass from a recognized Board or equivalent.

**Experience:** Two years experience in any automobile workshop.

**Desirable:** I.T.I. diploma in relevant trade.

(c) **Age Limit and Relaxations :**

18 to 27 years (relaxable for Government upto 40 years in accordance with the instructions issued by the Central Government from time to time).

Relaxable by Three years for OBC (Non Creamy Layer) candidates against reserved vacancies.

X. **Forklift Operator** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial, Industrial in Pay Level 2 (Rs. 19,900-63,200)

(a) **Vacancies:** (Total – 01, Subject to change)

Ser	Category	No. of Vacancy
(i)	UR	01

(b) **Eligibility Criteria:****Educational Qualification:****Essential:**

(i) Certificate in the respective trade from ITI or other recognized Institutions with not less than one years experience in the trade.

**OR**

(ii) Three years experience in the trade for which no training is available in ITI or other recognized institutions.

(iii) Should possess heavy duty vehicle driving licence.

**Desirable:**

(i) Matriculation pass from a recognized Board or equivalent.

(ii) Knowledge of English.

(c) **Age Limit and Relaxations :**

18 to 27 years (relaxable for Government servants upto in of 40 years in accordance with the instructions/orders issued by the Central Government from time to time).

XI. **Unskilled Labourer** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial, Pay Level 1 (Rs. 18,000-56,900)

(a) **Vacancies:** (Total – 02, Subject to change)

Ser	Category	No. of Vacancy
(i)	EWS	01
(ii)	UR	01

(b) **Eligibility Criteria:****Educational Qualification:**

**Essential:** Matriculation pass or its equivalent from recognized boards or ITI from recognized institutes.

**Experience:** Three years experience in the trade.

(c) **Age Limit and Relaxations :**

18 to 27 years (relaxable for Government servants upto 40 years in accordance with the instructions issued from time to time).



XII. **Turner (Skilled)** : General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level 2 (Rs. 19,900-63,200)

(a) **Vacancies:** (Total – 01, Subject to change)

Ser	Category	No. of Vacancy
(i)	OBC	01

(b) **Eligibility Criteria:**

**Educational Qualification / Experience:**

Should have successfully completed apprenticeship from a recognized / reputed workshop in the relevant trade under Apprentice Act 1961 or under any other recognized Apprenticeship Scheme.

**OR**

Should have completed training course in the relevant trade from an ITI recognized for this purpose and have One year trade experience.

**OR**

Four years experience in the trade for which no training is available in the Industrial Training Institute or other recognized institutions.

Should qualify a trade entrance examination.

Essential: Matriculation or equivalent.

(c) **Age Limit and Relaxations :**

(i) Between 18 to 27 years (relaxable for Government servants upto 40 years in accordance with the orders issued by Central Govt. in this regards).

(ii) Relaxable by 03 years for OBC (Non Creamy Layer) candidates against reserved vacancies.

2. **How to Apply.** Application form should be filled either in English or Hindi as per the prescribed format given at **Annexure-I**. The application with duly affixed self attested colour photograph should be accompanied by xerox copies of the documents listed below, duly self attested with name and date. No original certificates are to be forwarded alongwith the application form:-

- (a) Valid Photo ID proof
- (b) Matriculation or equivalent marksheet and certificate
- (c) 12<sup>th</sup>/UG/PG/Diploma marksheet and certificate as per the essential eligibility
- (d) Latest Category certificate (SC/ST/OBC) for reserved category candidates
- (e) Experience certificate
- (f) NOC from the employer for presently serving in any Government organization
- (g) Two latest passport size colour photographs
- (h) Applicants are to enclose a separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves with the application.

**Note:-**

- (i) The date of issue of all the above documents is to be on or before to closing date of application i.e. \_\_\_\_\_.
- (ii) The candidates failing under reserved category are to produce category certificate as per prescribed format for appointment to the post under Government of India. Formats are placed at Annexures-II & III.

3. The duly filled application along with all the requisite documents should reach to the following address by **ordinary post only within 45 days from the date of publication of the advertisement in the Employment News:**

**Headquarters  
Coast Guard Region (West)  
Worli Sea Face PO.,  
Worli Colony  
Mumbai – 400 030**

#### 4. **Mode of Selection.**

(a) **Scrutiny of Applications.** All applications received from the candidates will be scrutinized subject to the eligibility criteria and necessary documents and the admit cards will be issued to the shortlisted candidates for documents verification & appearing in the written examination.

(b) **Document Verification.** All the shortlisted candidates will undergo document verification prior appearing in the written examination. Candidates will be required to bring their original documents and self-attested Xerox copies (02 sets) of the same as per the directives/ instructions given in their admit cards.

(c) **Written Examination.** All the shortlisted candidates will undergo written examination on the basis of educational qualifications prescribed for the post. The written examination will be pen-paper based and one hour duration. The Question Paper (bilingual) for written examination will consists of 80 objective type questions with one mark for each correct answer and there will be no negative marking.

#### (d) **Syllabus.**

- (i) General Knowledge
- (ii) Mathematics
- (iii) General English
- (iv) Questions on relevant trade

(e) **Maximum Marks for written exam / trade test, if any.** The qualifying marks in written exam is 50% and the candidates who qualify the written test are to be shortlisted for the trade test (where applicable). In case of SC and ST candidates, the qualifying marks shall be 45%. No relaxation in qualifying marks is admissible to OBC and EWS candidates.

(f) Merit list will be prepared strictly based on merit position as per marks obtained in written examination and will be published on the Indian Coast Guard website alongwith necessary instructions.

#### 5. **Important Instructions to Candidates:** -

(a) Before applying for the post, the candidates should ensure that he/she fulfils the eligibility and other norms mentioned in the advertisement. Furnishing of wrong/false information will lead to disqualification and ICG will not be responsible for any consequence of furnishing of such wrong/false information.

- (b) Candidature of the candidates is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any, information provided by the candidates is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- (c) It is mandatory that the envelope containing the application should be clearly superscribed in BOLD letters with notation "**APPLICATION FOR THE POST OF \_\_\_\_\_**" and also the category for which they applied for viz. UR/EWS/OBC (Non Creamy Layer)/SC/ST. Applications without these notations will be summarily rejected.
- (d) Applications with the following deficiencies will be summarily rejected: -
- (i) Incomplete applications.
  - (ii) Applicants found over aged on the last day of receipt of applications as per advertisement.
  - (iii) Overwriting/cutting/corrections/incorrect information according to enclosures.
  - (iv) Photographs not affixed.
  - (v) Photocopies of self attested documents not found enclosed.
  - (vi) A separate blank envelope with Rs. 50/- postal stamp (pasted to the envelope) addressed to themselves, not enclosed with the application.
- (e) Candidates working in Govt department are to forward their application through proper channel only before the due date of receipt of application alongwith NOC issued by concerned authority.
- (f) SC/ST candidates are entitled for 2<sup>nd</sup> class rail/bus fare by Shortest route as per Govt rules and the same will be reimbursed at the venue of written examination on submission of tickets. The above concessions are not admissible to those Scheduled Casts/ Scheduled Tribes candidates who are already in Central/ State Government Service.
- (g) Mere appearance/ qualifying in the written examination does not confer any right on the candidate to claim for appointment unless he/she fulfils the eligibility criteria.
- (h) Candidates selected for appointment to Group 'C' posts are liable for posting initially at any unit/establishment under Coast Guard Region (West), with all India transfer liability.
- (j) Candidates are advised to visit ICG website i.e. [indiancoastguard.gov.in](http://indiancoastguard.gov.in) on a regular basis for important updates regarding the said recruitment.