BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED

(A Government of India Enterprise under Ministry of Information & Broadcasting)
(A Mini Ratna Company)

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VACANCY ADVERTISEMENT NO.468

Applications are invited for recruitment of following manpower purely on contract basis for deployment in office of IIM Jammu vide Ref. Email dated 03.07.2024.

S.No.	Name of Post & No. of Post (may get increase or decrease as per requirement)	Eligibility Criteria (Qualification, Experience, Age criteria & Job responsibilities)	Monthly Remuneration
1	Audio-Video Technician (Highly Skilled Category)- 01 Nos for Auditorium (Mandapam)	**i) Qualification:** Diploma/Bachelor's Degree in Computer Science Engineering/IT or equivalent qualification in an appropriate field with a minimum of 55% marks in the qualifying degree from a recognized University Institute **ii) Experience** Minimum 02-year relevant experience in Central Govt State Govt. Autonomous Bodies, private Institutions , Public Sector Undertakings , Private sector Others. **Job Responsibilities-** **Essential:** a) Ensuring that AV hardware and software are în place to meet the institute's needs. b) Prepare and plan for live audio and video events, including broadcasts, virtual classrooms, conferences, etc. c) Operating the master controls of AV systems during events. Hands-on Experience in handling Digital Audio Mixer for handling events in the Auditorium. d) Strong knowledge of audio equipment, including microphones, speakers, mixing consoles, amplifiers, and playback devices. Ability to troubleshoot technical issues and make necessary repairs to equipment. e) Knowledge of NKN, Virtual meeting setup, collaboration tools Zoom, Video, Skype, team viewer, MS team. Google meet. VCR-devices, camera, audio/video, recording. Concept of MCA and local remote controlling of the lecture theatres Steaming of events lectures over web. f) Storing, transporting, assembling and disassembling AV equipment and Cabling and wiring to implement technologies into AV setups. g) Manage AV projects from inception to completion, including budgeting, scheduling, and coordination with other team members and stakeholders. h) Provide technical support training to users experiencing issues with AV systems, both remotely and on-site. i) Concept of Video/Audio Analytics. Ability to work on open-source software for AV. j) Ability to work flexible hours, including evenings, weekends, and holidays. **Desirable:** a) Competence with video conference and broadcasting systems. b) Expertise in processing control, routing, and audio-video signal flow with broadcast software, etc. c) Understanding AV technologies and IT. networking (Ethernet, WiFi. Fiber, basic concepts, operations, connectors. IP Addressing and VLAN, Static IP v/s DHCP.) systems on a technical level. d) Experience with digital audio workstations and software. e) Interpersonal, delegation, and teamwork skills. f) The ability to clearly understand and respond to needs as communicated by other team members. **Upper Age Limit: 35 years**	Rs. 24,648/-

2	**MDP Room-keeping Executive (Skilled Category)-02 Nos (2 Males) for MDP Block**	i)Eligibility Criteria Qualification: (10+2), 1.5 years Diploma in Housekeeping Graduate or Diploma in Hotel Management Hotel Administration. ii)Experience At least 2 years of post-qualification experience as House-Keeping Executive House-Keeping Manager in a 4/5 Star Hotel iii)Job Responsibilities a) Conduct daily cleaning of all guest rooms/suites of the MDP block of IIM Jammu by Shall make the beds, change bedsheets, blankets, clean dustbins etc. of all the rooms regularly Ensure cleaning of overall surroundings of the MDP Block d) Ensure lumishings, equipment, food and beverages, linens, public restrooms, labby, ate clean and in appropriate position to meet guest satisfaction. e) Control expenses and minimize waste in all areas of housekeeping Arrange for Laundry & ironing facility for guest as and when required. g) Keep large spaces, such as boardrooms or conference rooms, hall free of clutter. Also ensure that the kitchen is stocked with fresh food and drink and all appliances are in working order. h)Assure all safety and security policies and procedures are followed for using the MDP block i)Computer literacy with proficiency in Microsoft Word & Excel is an added advantage. j)Take up other duties and responsibilities as assigned from time to time **Upper Age Limit: 35 years**	Rs. 22,412/-
3.	**Catering Service Executive (Skilled Category)-01 Nos For MDP Block**	i) Qualification: Bachelor's degree in Hospitality Management or related field Diploma in Catering Diploma in Hotel Administration. (Certification in hospitality or Culinary Management or (10+2), 1.5 years Diploma in Hospitality Management/Catering/ Culinary ii) Experience At least 2 years of post-qualification work experience as a Caterer/Catering Manager/Restaurant Manager in a 4.5 Star Hotel iii)Job Responsibilities a) Gather information related to event dates, number of guests, etc. b) Plan food and beverage menus considering guests preferences and special requests. c) Manage stock of food, beverages, place orders as needed and report on expenses. d) Ensure compliance with health and safety regulations and understanding of food hygiene e) Hands-on experience with cresting menus f) Excellent organizational and time-management skills g)Customer service attitude h) Flexibility to work during weekends and holidays i)Take up other duties and responsibilities as assigned from time to time **Upper Age Limit: 35 years**	Rs. 22,412/-
4.	**Multi Tasking Staff (Semi Skilled category)-02 Nos.**	**Min Qualification:** 8th class **Upper Age Limit- 50 years**	Rs.19,084/-
5.	**DG Operator (Highly skilled)-03 Nos.**	**Qualification: - ITI or Diploma in Electrical Trade.** Experience: - Must have a minimum of 3 years of experience in DG operation having a capacity of not less than 1000 KVA. Should be well verse with A, B & C checks of DG. Should be aware of ATS, HT panels, and breakers. Responsibilities: - Daily monitoring of DG operation, Oil level check, Filling of logbooks, operation of ATS, HT panels, synchronization panel, A, B & C Check, rectification of faults Monitoring various indicators, gauges, and meters to ensure the proper functioning of equipment and systems and duties as assigned by the incharge.	
6.	**Substation operator (Skilled)-07 Nos.**	**Qualification: - ITI or Diploma in Electrical Trade**. Experience: - Must have a minimum of 3 years of experience for ITI certificate holder and 3 years for a diploma holder in 33/11 KV station. Responsibilities: - The operation and maintenance of outdoor switches & transformers, HT panels, maintenance of the desired voltage, changeover of breakers, VCB, maintaining of logbooks, etc., and duties as assigned by the in-charge. Willing to work	Rs.22,412/-

		in shifts.	
7.	**General Electrician (Highly skilled)- 03 Nos.**	**Qualification: - ITI or Diploma in Electrical Trade**. Experience: - Must have a minimum of 3 years of experience for ITI certificate holder and 3 years for a diploma holder in 33/11 KV station. Responsibilities: - • Installing, maintaining, and repairing electrical control, wiring, and lighting systems. • Reading technical diagrams and blueprints • Performing general electrical maintenance. • Inspecting transformers, circuit breakers, and other electrical components. • Troubleshooting electrical issues using appropriate testing devices. • Repairing and replacing equipment, electrical wiring, and fixtures. • Performing circuit breaker corrective maintenance. • Maintaining good knowledge of heating and air conditioning systems as well as various testing equipment • Replaces and repairs of transformers, switches, circuit breakers, fuses, and other electrical devices as needed • Demonstrates proper use of electrical tools and devices such as ammeter, voltage testers, wire strippers, and pliers. • Willing to work in shifts.	Rs.24,648/-
8.	**Chiller/Boiler Operator (Highly skilled)- 03 Nos.**	**Qualification: - First class boiler attendant certificate/ ITI refrigeration**. Experience: - Must have a minimum of 3 years of experience as ITI certificate holder and 3 years for a diploma in the operation of boiler and chiller of capacity 500 Ton & 250 TR respectively. Responsibilities: - • To operate and maintain heater-type boiler and water-cooled based chiller. • Maintenance of the desired temperature in summers & winters. • Must be able to perform scheduled and unscheduled maintenance, • checking of all the safeties of the boiler and chiller, • Must know the operation of water discharge pumps, PRV, • Perform a variety of plumbing tasks such as repairing, and maintenance of the boiler & chiller. • Operating various tools and equipment, log filling, and duties as assigned by the incharge. • Willing to work in shifts.	Rs.24,648/-
9.	**STP Operator (Highly skilled)-04 Nos.**	**Qualification: - ITI in Electrical/Mechanical or any engineering trade**. Experience: - Must have a minimum of 3 years of experience. Responsibilities: - • Professional experience in sewage treatment plant operation • Knowledge of environmental protection procedures and standards, • Ability to diagnose and troubleshoot malfunctions, Familiarity with the operation of sewage treatment plant equipment and installations, • Readiness to work in shifts, Familiarity with environmental protection and occupational safety regulations, Ability to work in a team, • Conscientiousness and responsibility for assigned tasks, • Technical education related to environmental protection or related fields and duties as assigned by the in-charge. • Willing to work in shifts.	
10.	**WTP/RO Operator (Skilled)-01 No.**	**Qualification: - ITI in Electrical/Mechanical or any engineering trade**. Experience: - Must have a minimum of 3 years of experience in the water treatment	Rs.22,412/-

		plant.	
		Responsibilities:	
		• Operate and monitor water treatment equipment and processes to ensure the delivery of clean and safe drinking water to the community,	
		• Perform regular inspections and tests on water samples to monitor the quality of treated water, including pH levels, chlorine levels, turbidity, and other parameters,	
		• Adjust treatment processes and equipment settings as necessary to maintain compliance with regulatory standards,	
		• Maintain accurate records of water treatment plant operations, including daily logs, test results, chemical usage, and maintenance activities,	
		• Perform routine maintenance and repairs on water treatment equipment, such as pumps, valves, filters, and chemical feed systems, and duties as assigned by the in-charge	
		• Willing to work in shifts.	
11.	**AC/ refrigerator operator (Highly skilled)-03 Nos.**	**Qualification: - ITI in Refrigeration, Electrical & Mechanical Trade**. Experience: - Must have a minimum of 3 years of experience in the HVAC/VRV system Responsibilities: • One should be familiar with HVAC and VRV systems. • Troubleshoots, maintains, modifies, and repairs heating, ventilating, and air conditioning systems (HVAC & VRV) and equipment including wall hanging AC units, chillers and fan motors, pumps and pump motors and associated safety, over current and other equipment protection devices ensuring that they operate at peak efficiency and conserve energy usage. • Installs mechanical systems to include piping and modifications to existing facility's cooling systems. • Must be able to fill the refrigerant gas when required. • Performs corrective and preventive maintenance on packaged units, VRV systems, air compressors, pumps, 250-ton chiller, and duties as assigned by the in-charge. • Willing to work in shifts.	Rs.24,648/-
12.	**Dugwell Pump Operator (Skilled)-01 No.**	**Qualification: - ITI in Electrical/Mechanical or any Engineering trade.** Experience: - Must have a minimum of 2 years of experience in water pump operation. Responsibilities: • Operate and maintain the DUG well water pumps. • Perform routine checks on equipment to ensure proper performance • Monitor and maintain various types of pumps, ensuring that all pumps are operating efficiently. • Troubleshoot and repair pump systems as necessary. • Inspect and maintain equipment, including pumps, motors, and associated mechanical and electrical systems. • Coordinate to fill the Overhead tank, fire tank, etc. • Regularly inspect the water pipeline for any leakage/ damage and to repair the same. • Help to maintain a clean and safe work environment, following all safety procedures and regulations • Record and maintain accurate logs of equipment performance and maintenance • Communicate with other team members, supervisors, and customers to ensure effective job execution • Willingness to work in various weather conditions and in a variety of work environments and duties as assigned by the in-charge.	Rs.22,412/-

13.	**FIRE ALARM/FIRE HYDRANT PUMP OPERATOR (Skilled)- 01 No.**	**Qualification: - ITI in Electrical/Mechanical or Engineering trade.** Experience: - Must have a minimum of 2 years of experience in a fire hydrant system, fire hydrant pump operation, fire alarm, and PA system. Responsibilities: • Operate and maintain the fire hydrant pumps and maintain the recommended pressure in the fire hydrant line. • Perform routine checks on equipment to ensure proper performance. • Monitor and maintain various types of valves, and gauges that all pumps are operating efficiently. • Troubleshoot and repair pump systems as necessary. • Inspect and maintain equipment, including pumps, motors, and associated mechanical and electrical systems. • Ensure to maintain the water level in all the fire tank in the Institute, etc. • Regularly inspect the water pipeline for any leakage/ damage and to repair the same. • Help to maintain a clean and safe work environment, following all safety procedures and regulations • Record and maintain accurate logs of equipment performance and maintenance • Communicate with other team members, supervisors, and customers to ensure effective job execution Willingness to work in various weather conditions and in a variety of work environments and duties as assigned by the in-charge	Rs.22,412/-
14.	**Plumber (Skilled)- 02 No.**	**Qualification: - ITI in Plumbing /Fitter or mechanical.** Experience: - Must have a minimum of 2 years of experience in a fire hydrant system, fire hydrant pump operation, fire alarm, and PA system. Responsibilities: • Install, repair, and maintain pipes, valves, fittings, drainage systems, and fixtures (such as sinks, toilets, and water heaters) in commercial and residential structures. • Perform routine inspections of plumbing and drainage systems, identifying and diagnosing plumbing problems using appropriate tools and techniques. • Keep accurate records of time spent working, description of work performed, and materials used. • Adhere to all plumbing building codes and regulations. • Ensure all work meets safety standards and follows best practices.	Rs.22,412/-

1. Selection will be made as per the prescribed norms and requirement of job.

2. Preference will be given to local candidates and who have work experience in the same/similar department.

3. No TA/DA will be paid for attending the test/ document verification / personal interaction /joining the duty on selection etc.

4. Application must be submitted ONLINE only for the above post.

5. For applying, please visit the BECIL's website www.becil.com. Go the 'Careers Section' and then click 'Registration Form (Online)'. Please read the terms and conditions carefully before applying and making online payment of fee. The instruction (How to Apply) for filling up the ONLINE Application/ Registration is attached for reference. Registration fee once paid will not be refunded under any circumstance. Therefore, candidate/ applicant must ensure their eligibility **(age, qualification, experience etc.)** before applying for the post. BECIL will not take responsibility for wrong application/ ineligible condition.

6. Candidates will be informed via email / telephone for their Skill Tests/Interview/Interaction and further On-site performance check.

7. Candidates must review their application forms carefully before final submission. BECIL will not accept any request for changes to be made in the information submitted by the candidates wrongfully.

8. Only shortlisted candidates as per above eligibility criteria will be called for interview/skill test/On site performance check etc. So please mention your complete educational qualification and work experience details in online application form. Mere filling the registration form will not confirm your suitability/selection for the post.

9. Candidates are requested to take printout of their Application Forms after online submission and retain with them for future reference.

10. BECIL will not be responsible for any typographical errors (i.e Email IDs, Mobile Number etc.) in the application forms submitted by applicant.

11. Candidates are requested to upload all the documents in support of their claim regarding educational qualification & experience etc. Incomplete applications shall be summarily rejected.

12. The candidates are advised to download copy of their application form submitted online on or before the closing date of application. BECIL shall not entertain any request in this regard.

Disclaimer: Terms and conditions given in the advertisement are guidelines only. In case of any ambiguity, decision of BECIL will be final and binding on candidates.

In case of any doubt/help please email as below:

For technical problem faced while applying online : techquery11@gmail.com
For queries other than technical   : 0120-4177860

Last date for submission of application forms is 19.07.2024.

Sd/-
GM (Project-III)

BECIL REGISTRATION PORTAL
HOW TO APPLY:

1. Candidates are required to apply online through website **www.becil.com** or **https://becilregistration.in** only. No other means/ mode of application will be accepted. *(Before applying for registration candidates are advised to have their Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate scanned images for upload the file size should be not more than 100kb.)* If you want to apply for more than one post against the same advertisement, you need to register once only. The fee chargeable will vary according to the number of posts applied for.

2. Candidates are required to have a valid personal e-mail ID. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new E-mail ID before applying online

3. Candidates are required to go to the website of BECIL i.e. **www.becil.com** or **https://becilregistration.in** and click on the link "Career".

4. Candidates are required to follow below process for registration.

5. Registration to be completed in 7 steps:
   - **Step1: Select Advertisement Number**
   - **Step2: Enter Basic Details**
   - **Step3: Enter Education Details/ Work Experience**
   - **Step4: Upload scanned Photo, Signature, Birth Certificate/ 10th Certificate, Caste Certificate.**
   - **Step5: Application Preview or Modify**
   - **Step6: Payment Online Mode (via credit card, Debit card, net banking, UPI etc.)**
   - **Step7: Email your scanned documents to the Email Id mentioned in the last page ofapplication form.**

6. Candidates will have to upload scanned copy of passport color photo, signature scan copy, size of these scanned copies should be within 100kb and in jpg/ .pdf files only.

7. Only online payment of registration & application processing fees (non-refundable) is applicable. **There will not be any other mode of payment of registration & application processing fee. Demand Drafts, Cheques, Money Orders, Postal Orders, Pay Orders, Banker's Cheque, postal stamps etc., will not be accepted, towards registration & application processing fee.**
   Category-wise registration & application processing is given below:
   - General- Rs.885/ - (Rs.590/- extra for every additional post applied)
   - OBC- Rs.885/ - (Rs.590/- extra for every additional post applied)
   - SC/ST- Rs.531/ - (Rs.354/- extra for every additional post applied)
   - Ex-Serviceman – Rs.885/- (Rs.590/- extra for every additional post applied)
   - Women- Rs.885/- (Rs.590/- extra for every additional post applied)
   - EWS/PH- Rs.531/- (Rs.354/- extra for every additional post applied)

   Note: Bank and payment gateway charges on the above amount will be borne by the applicant.

8. BECIL will not be responsible for any network problems in submission of online application.

9. Candidates are advised to fill the post judiciously as per the advertisement released by BECIL.

10. All the communications will be made either on registered email or registered mobile number.

11. In case of submission of any false information or false documents, action, as per rules in additional tocomplaint with local authorities be made, on the desecration of BECIL.

12. No candidate shall make any communication with our client.

13. Candidates are requested to enter the details in the online application format carefully. Before final submission of application, there will be a preview available to the candidates in case of modification required. After submission of the application, no modification will be permitted and fees once paid will not be re-funded.

*Candidates are advised to apply through abovementioned website only, candidates will be solely responsible for submitting their through any other website. The candidates are requested to check their email & messages regularly. BECIL will inform the selected candidates through email & sms. BECIL will not be responsible for any delay on candidate's part.**